

### **Campus Administration Addendum**

Effective: September 5, 2024

Updated: June, 2025

**Donna Anderson** 

Admissions Director

**Denise Arendt** Admissions Representative

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Amelia Avila Front Desk Specialist

Virginia Baumann Admissions Representative

Ana Karen Bernal-

**Arzeta** Registrar

**Brianna Bohannan**Licensing Readiness Coord.

**Tiffany Franks** 

Career Services Advisor

**Benita Hollie** 

Campus Director

**Daniel Hug** Network Systems Admin.

Cynthia Martinez

Financial Services Representative

**Yasmeen McKinney** 

Director of Education

Maritza Medina Ramirez

Maintenance Tech.

**Maria Pacheco** 

Janitor

Chantel Reyes Assit. Clinic Manager

Amy Shumaker

Director of Administration

Arysmar Silva

Janitor

Adrika Torrence

Clinic Coordinator

**Sharon Walker** Financial Aid Specialist

### **Faculty**

Allred, Noel

Arencibia, Megan

Beridon, Ashley

**Boyd**, Lynette

Carman, Kathleen

Crosby, Lynette

Dennis, Shakiyla

**Dodge, Christine** 

Finley, Shavonna

Flagg, Danielle

Garay, Kimberly

Griffin, Margaret

Hernandez, Erika

Hogan-Quick, Mary

Johnson, Tobelarro

Karakoli, Rula

Kovacic, Kathleen

Newson, Shawann

Pitts, Jazmin

Price, Toni

Seaver, Kristina

Ruiz, Gordon

Smith, Jamie

Vail, Chery



### <u>Schedule of Fees Catalog Addendum</u> For all Enrollments on or after January 1, 2025

Aesthetics - AES850D 600 Hour Day, Evening or Weekend Proogram		
Tuition	\$	11,940.00
Book Fee	\$	345.00
Student Fee	\$	530.00
Tools	\$	1,358.00
Technology Fee	\$	150.00
Total	\$	14,323.00

Cosmetology - COS801D 1600 Hour Day or Evening Program			
Tuition	\$	20,563.00	
Book Fee	\$	345.00	
Student Fee	\$	530.00	
Tools	\$	2,642.00	
Technology Fee	\$	150.00	
Total	\$	24,230.00	

Nail Technology - NLT101D 600 Hour Day, Evening or Weekend Program		
Tuition	\$	7,800.00
Book Fee	\$	345.00
Student Fee	\$	525.00
Tools	\$	1,358.00
Technology Fee	\$	150.00
Total	\$	10,178.00

Advanced Aesthetics - A 900 Hour Day or Evening Program	ESX200	
Tuition	\$	16,140.00
Book Fee	\$	345.00
Student Fee	\$	530.00
Tools	\$	2,607.00
Technology Fee	\$	150.00
Total	\$	19,772.00

Transcript Request Fee: \$10.00

<sup>\*\*</sup>Textbooks, tools and uniforms are approximate costs including sales tax. Prices are subject to change due to price fluctuation from suppliers. All tool kits for applicable programs are standardized.



### <u>Euphoria Institute of Beauty Arts and Sciences</u> <u>2025 Academic Calendar Addendum</u>

Business Hours		
Monday - Thursday	8:00am - 10pm	
Friday	8:00am - 4:30pm	
Saturday-Sunday	8:00am - 6:30pm	

COSMETOLOGY - DAY PROGRAM			
Start Date	Graduation Date		
1/29/2025	11/13/2025		
3/5/2025	12/23/2025		
4/9/2025	2/7/2026		
5/14/2025	3/14/2026		
	Y - EVE PROGRAM		
Start Date	Graduation Date		
2/6/2025	9/24/2026		
4/17/2025	12/8/2026		
AESTHETICS	- DAY PROGRAM		
Start Date	Graduation Date		
1/14/2025	8/18/2025		
3/25/2025	10/29/2025		
AESTHETICS	AESTHETICS - EVE PROGRAM		
Start Date	Graduation Date		
2/20/2025	9/24/2025		
5/1/2025	12/08/2025		
NAIL TECH - DAY PROGRAM			
Start Date	Graduation Date		
1/29/2025	5/14/2025		
3/5/2025	6/19/2025		
4/9/2025	7/29/2025		
5/14/2025	9/3/2025		
NAIL TECH -	EVE PROGRAM		
Start Date	Graduation Date		
3/13/2025	10/16/2025		
5/22/2025	1/12/2026		
ADVANCED AESTHI	ETICS - DAY PROGRAM		
Start Date	Graduation Date		
1/14/2025	12/8/2025		



### <u>Euphoria Institute of Beauty Arts and Sciences</u> <u>2025 Academic Calendar Addendum Continued</u>

As of June 30, 2025, all entering students will follow the calendar below.

2025		
	July 4	Independence Day
	August 9	July Term Ends
	August 11	August Term Begins
	September 1	Labor Day
	September 20	August Term Ends
	September 22	September Term Begins
	November 1	September Term Ends
	November 3	November Term Begins
	November 27	Thanksgiving Day
	December 13	November Term Ends
June 30 June Term Begins	Dec.15-Jan. 3, 2026	Winter Break
June 30 June Term Begins	Dec.15-Jan. 3, 2026	Winter



### **CATALOG ADDENDUM**

Supplement to the Euphoria Institute Student Catalog 2024-2025

Volume XV: September 4, 2024, Number 1

Date Created: January 1, 2025

Date Updated: June 3, 2025



#### Revisions to the Catalog: January 1, 2025

Euphoria Institute of Beauty Arts & Sciences' ownership was updated to DVMD LLC. Effective January 1, 2025. These updates are listed on catalog pages 1, 3, 5, 14, and 24.

# Revisions to the Catalog: June 3, 2025 All new students enrolling going forward will operate under the below:

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#### **Attendance Policy and Procedures:**

Students are expected to arrive to class on time and to attend all scheduled class hours. Euphoria Institute understands that there may be instances where a student will miss class, arrive late, or leave early due to unforeseen circumstances. The student must communicate with the instructor if these circumstances occur. Students in clock hour programs are required to make up missed hours.

Students can earn up to 15% of their grades for demonstrating professionalism daily. The points are awarded based on punctuality, being in dress code, being prepared for class, and engagement throughout the class.

A student who exceeds the allowable number of absences in a term will be withdrawn from the program. Please see the chart below for allowable absences, exceeding these will result in the student's immediate withdrawal from the class and their program. Occasionally, unusual circumstances may warrant the student to exceed the number of allowable absences within the term. Under these circumstances, the Campus Director has the authority not to withdraw the student. The student must complete a Student Warning Notice to support their reasons for having excessive absences. If an exception is granted, the instructor, and/or Director of Education must assist the student with developing a Student Support Plan to address the attendance concerns.

**Excessive Absences by Program** 

Program	Number of Absences
CCR-100 College & Career Readiness	Four (4) absences
Cosmetology STB-109 Class	Five (5) absences
Aesthetics AES-100, 102, 103	Five (5) absences
Aesthetics AES-104	Two (2) absences
Nail Technology NLT-100, NLT-102, NLT-103	Five (5) absences
Nail Technology NLT-104	Two (2) absences

After the student exceeds the allowable number of absences unless there are extenuating circumstances as described above, the student will be withdrawn from the college and will receive a withdrew "W" grade. The last day of attendance is recorded as the last time the student was marked present in class. Students wishing to return to the college after withdrawal must follow the readmission policy and procedure in order to return.

#### **Clock Hour Program Requirements**

For those programs that have a specific clock-hour requirement, instructors must record the number of hours of attendance for each student. These must be posted daily. Each course requires specific hours to be completed by the student to pass the class. Students who miss any of their scheduled clock hours must make up those hours during the same term that the hours are missed. All programmatic scheduled clock hours must be obtained, and students must have a grade of a D or higher in order to pass a course. Students with



a passing grade in any given course, but who do not have the total required clock hours for that specific term, will receive a grade of F (fail), must repeat that class, and will be assessed the applicable repeat fee(s). Under no circumstance may hours carry over from term to term.

Each clock hour program maintains a published schedule of scheduled theory and lab make-up hour sessions for each term. These schedules must be made available by the first day of each term. For hours that are missed due to unscheduled absences, the student can make arrangements after the absence occurs to attend one of the posted makeup session times to complete needed hours. In the instance that a student has extenuating circumstances and needs makeup hours prior to the absence, a student must submit an advanced written request to the Campus Director for approval. Requests must include supporting documentation regarding the circumstance. After Campus Director approval is received, the student may then coordinate with the Program Supervisor and/or instructor to complete the hours only during the week of the absence.

In the event of inclement weather days that require a school closure, clock hour students will be required to complete make-up hours. Students must reference the published schedule for theory and lab make-up hour sessions to complete these hours during the term the closure occurred. Scheduled school holidays are considered missed time, and clock-hour students are required to make up these hours.

#### Types of Attendance

#### **CLOCK HOUR PROGRAMS**

Cosmetology, Nail Technology and Aesthetics: The student must complete every hour of the course by attendance and are required to make up missed time during the same term the hours were missed.

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# MAKE-UP WORK AND COURSEWORK DUE DATES NOW READS:

Daily in-class assignments, lab demonstrations, checkoffs, and group work are due on a daily basis. If a student is absent, they will not earn points for the in-class assignments, however, the instruction time missed can be revisited during makeup time. open labs or by requesting tutoring to help you stay on track with your class.

All Outside/Graded Work is listed in the syllabus and is assigned on Monday of the school week and are due on the following Sunday at 11:59 p.m. Late Outside/Graded work assignments submitted after Sunday at 11:59 p.m., will ONLY be accepted through Monday at 11:59 p.m. with a 20% deduction. All week 6 assignments are due by the last day of class, there will be no assignments accepted after the course has been completed.

#### Make-Up for Exams

If a student is absent on a scheduled exam date, the student must meet with the instructor before or after class to determine if make-up is possible, and, if so, make arrangements for make-up exam.

If a student does not take an exam when scheduled, the student will receive a zero (0) for that exam. Students with extenuating circumstances that prevent attendance on the day of the exam must notify the instructor and the Director of Education before the time the exam is scheduled to determine if exam makeup is possible.

- If a make-up exam is approved, it must be completed the next day the student is in attendance but cannot be made up during class, as this would result in the student missing even more class time. Make-up exam time does not count for attendance.
- All make-up exams will have 10% deducted from the score if taken the first class day after the scheduled exam date.

# PROGRAM OF STUDY COSMETOLOGY

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#### **Class Size Now Reads:**

The number of students allowed in each class varies with the type of training and the physical facility. The Institute is committed to educationally sound class size and will limit enrollment in lecture settings to 30 students, while lab settings will be limited to 24.

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#### **Class Schedules**

The following schedules are effective for all new students after June 30, 2025:

CCR-100 College & Career Readiness Course

Day: Tuesday – Friday 9am-2pm Night: Tuesday-Friday 5pm-10pm

All Other Courses

Day: Tuesday – Saturday 8am-230pm Night: Monday – Friday 3:30pm – 10:00pm

#### Page 29-30

#### **Grading System Now Reads:**

Grades are earned in each grading period and are recorded on the student's permanent record. Students will be graded based on attainment of the specific grading period objectives.

At the beginning of the grading period the instructor will provide students with a syllabus detailing these objectives and the basis upon which grades are determined. A minimum of a 2.0 GPA is required for graduation. A student who fails a course is permitted to continue training as long as they make satisfactory progress towards graduation. If the failed course is a prerequisite for the next course, the student must retake the failed course. Any course failed must be repeated at an additional charge to the student.

#### **Grade definitions are:**

A = Excellent attainment of course objectives

B = High attainment of course objectives

C = Satisfactory attainment of course objective

D = Partially attaining course objectives

F = Not attaining course objectives

W = Withdrawal T = Transfer Credit

#### Pages 6-9

All programs on pages 6 - 9 are no longer enrolling students.

#### Page 12

The following newly approved programs and course descriptions are added to the Catalog as follows.

# PROGRAM OF STUDY COSMETOLOGY

**Major: Cosmetology** 

Diploma Program: Cosmetology

Clock Hours: 1720

Time: 15 months
60 weeks

**Objective:** This program provides the student with a foundation of skills and knowledge needed in the areas of haircutting, hairstyling, haircoloring, chemical texture services, manicuring and pedicuring, application of artificial nails, facials and skin care, facial makeup, and hair removal. Training will include both classroom and hands-on experience, provided through practice on models and guests in the on-campus salon. In addition, courses emphasize a strong foundation of safety, professional work habits, and business skills in order to prepare learners for the State Board Examination and employment as an entry-level Cosmetologist position in a salon or spa.

Course Number	Course Name	Theory Hours	Lab Hours	Total Hours
CCR-100	College and Career Readiness	20	100	120
COS-100	Introduction to Cosmetology Theory and Application	23	157	180
COS-102	Intermediate Cosmetology Theory and Application	21	159	180
COS-103	Introduction to Clinic Floor Services & Practice 1	22.5	157.5	180
COS-104	Cosmetology Theory & Skills Clinic 2	22.5	157.5	180
COS-105	Cosmetology Theory & Skills Clinic 3	22.5	157.5	180
COS-106	Cosmetology Theory & Skills Clinic 4	22.5	157.5	180
COS-107	Cosmetology Service Industry Professional Clinic 5	22.5	157.5	180
COS-108	Cosmetology Service Industry Professional Clinic 6	22.5	157.5	180
COS-109	Cosmetology Capstone	20	140	160
	Total Clock Hours			1720

Course Schedule		
Course Number	<u>Day Students</u>	Night Students
CCR-100	Tuesday-Friday 9:00am - 2:00pm	Tuesday-Friday 5pm-10pm
All Other Classes	Tuesday – Saturday 8:00am-2:30am	Monday – Friday 3:30pm-10:00pm

For more information about our graduation rates, the median debt of students who completed the program, and other important information visit www.euphoria.edu

Course numbers and sequences are listed here for reference only. The actual delivery sequence of courses contained in this program may vary depending on individual campus scheduling

### **Cosmetology Course Descriptions**

## CCR-100 College and Career Readiness Total Hours: 120

Prerequisite(s): None

This course is designed to prepare students for Career Training Success. It will introduce skills to prepare students for personal growth and success in their career. Emphasis will be placed on aiding students in the development of a variety of soft skills necessary for success in their career field and classroom interactions to include Stress Management, Effective Skills, Time Management, Leadership Development, Team Building, Financial Literacy, Effective Communication Skills, Diversity and Conflict Resolution, Career Readiness and Overcoming Road Blocks to Success. Students will also participate in activities to help develop the necessary skills to cope with and manage common obstacles that may arise in the workplace. Upon successful completion of this course, students will be ready to begin their educational journey in their chosen program feeling confident and prepared to engage in the classroom and lab setting.

# COS-100 Introduction to Cosmetology Theory and Application

**Total Hours: 180** 

Prerequisite: CCR-100

After successful completion of this course, the students will have knowledge of the theory and basic Cosmetology applications and fundamentals. Students will have an understanding of the history of Cosmetology and be able to perform basic Cosmetology services in a safe and sanitary manner. Students will be able to identify nail disorders and diseases. Students will be able to perform manicures and pedicures. Students will be able to identify scalp diseases and disorders. Students will be able to do a scalp analysis, scalp manipulations and be able to Thermal style the hair.

# COS-102 Intermediate Cosmetology Theory and Application

**Total Hours: 180** 

Prerequisite: CCR-100, COS-100

This course provides cosmetology students with theory and practical skill applications that take place in a classroom setting. Students will practice intermediate skills learned in the classroom and lab setting.

# COS-103 Introduction to Clinic Floor Services & Practice 1

**Total Hours: 180** 

Prerequisite: CCR-100, COS-100, COS-102

The following course description pertains to each of the courses listed above. After successful completion of each of these courses, the students will have a greater understanding of working knowledge of the correct cosmetology theory, application of cosmetology skills, safety and administration of sanitation, disinfection, and sterilization. Cosmetology students will participate in advanced theory courses and practical skills applications that take place in a classroom setting as well as on the cosmetology clinic floor. The students will demonstrate knowledge in all areas of basic chemistry, permanent waving, and chemical hair relaxers. Students will understand the fundamentals of hair color to include the laws of color, the level system, and contributing pigment. Students will practice skin care and nail care services and participate in learning the importance of client consultation and post treatment care. Continue product knowledge will be reviewed to allow students the opportunity to practice their retail sales skills.

### COS-104 Cosmetology Theory & Skills Clinic 2 Total Hours: 180

Prerequisite: CCR-100, COS-100, COS-102, COS-103 The following course description pertains to each of the courses listed above. After successful completion of each of these courses, the students will have a greater understanding of working knowledge of the correct cosmetology theory, application of cosmetology skills, safety and administration of sanitation, disinfection, and sterilization. Cosmetology students will participate in advanced theory courses and practical skills applications that take place in a classroom setting as well as on the cosmetology clinic floor. The students will demonstrate knowledge in all areas of basic chemistry, permanent waving, and chemical hair relaxers. Students will understand the fundamentals of hair color to include the laws of color, the level system, and contributing pigment. Students will practice skin care and nail care services and participate in learning the importance of client consultation and post treatment care. Continue product knowledge will be reviewed to allow students the opportunity to practice their retail sales skills.

### **Cosmetology Course Descriptions**

## COS-105 Cosmetology Theory & Skills Clinic 3 Total Hours: 180

Prerequisite: CCR-100, COS-100, COS-102, COS-103,

COS-104

The following course description pertains to each of the courses listed above. After successful completion of each of these courses, the students will have a greater understanding of working knowledge of the correct cosmetology theory, application of cosmetology skills, safety and administration of sanitation, disinfection, and sterilization. Cosmetology students will participate in advanced theory courses and practical skills applications that take place in a classroom setting as well as on the cosmetology clinic floor. The students will demonstrate knowledge in all areas of basic chemistry, permanent waving, and chemical hair relaxers. Students will understand the fundamentals of hair color to include the laws of color, the level system, and contributing pigment. Students will practice skin care and nail care services and participate in learning the importance of client consultation and post treatment care. Continue product knowledge will be reviewed to allow students the opportunity to practice their retail sales skills.

# COS-106 Cosmetology Theory & Skills Clinic 4 Total Hours: 180

Prerequisite: CCR-100, COS-100, COS-102, COS-103,

COS-104, COS-105

The following course description pertains to each of the courses listed above. After successful completion of each of these courses, the students will have a greater understanding of working knowledge of the correct cosmetology theory, application of cosmetology skills, safety and administration of sanitation, disinfection, and sterilization. Cosmetology students will participate in advanced theory courses and practical skills applications that take place in a classroom setting as well as on the cosmetology clinic floor. The students will demonstrate knowledge in all areas of basic chemistry, permanent waving, and chemical hair relaxers. Students will understand the fundamentals of hair color to include the laws of color, the level system, and contributing pigment. Students will practice skin care and nail care services and participate in learning the importance of client consultation and post treatment care. Continue product knowledge will be reviewed to allow students the opportunity to practice their retail sales skills.

### COS-107 Cosmetology Service Industry Professional Clinic 5

**Total Hours: 180** 

Prerequisite: CCR-100, COS-100, COS-102, COS-103,

COS-104, COS-105, COS-106

The following course description pertains to each of the courses listed above. After successful completion of each of these courses, the students will have a greater understanding of working knowledge of the correct cosmetology theory, application of cosmetology skills, safety and administration of sanitation, disinfection, and sterilization. Cosmetology students will participate in advanced theory courses and practical skills applications that take place in a classroom setting as well as on the cosmetology clinic floor. The students will demonstrate knowledge in all areas of basic chemistry, permanent waving, and chemical hair relaxers. Students will understand the fundamentals of hair color to include the laws of color, the level system, and contributing pigment. Students will practice skin care and nail care services and participate in learning the importance of client consultation and post treatment care. Continue product knowledge will be reviewed to allow students the opportunity to practice their retail sales skills.

### COS-108 Cosmetology Service Industry Professional Clinic 6

**Total Hours: 180** 

Prerequisite: CCR-100, COS-100, COS-102, COS-103,

COS-104, COS-105, COS-106, COS-107

The following course description pertains to each of the courses listed above. After successful completion of each of these courses, the students will have a greater understanding of working knowledge of the correct cosmetology theory, application of cosmetology skills, safety and administration of disinfection, sanitation, and sterilization. Cosmetology students will participate in advanced theory courses and practical skills applications that take place in a classroom setting as well as on the cosmetology clinic floor. The students will demonstrate knowledge in all areas of basic chemistry, permanent waving, and chemical hair relaxers. Students will understand the fundamentals of hair color to include the laws of color, the level system, and contributing pigment. Students will practice skin care and nail care services and participate in learning the importance of client consultation and post treatment care. Continue product knowledge will be reviewed to allow students the opportunity to practice their retail sales skills.

### **Cosmetology Course Descriptions**

# COS-109 Cosmetology Capstone Total Hours: 160

Prerequisite: CCR-100, COS-100, COS-102, COS-103, COS-104, COS-105, COS-106, COS-107, COS-108

This course will prepare students to sit for their State Board licensing exam. The students will have a working knowledge of Cosmetology theory, practical applications, safety, and administration of sanitation, as well as disinfection and sterilization. They will utilize skills learned in a clinical lab and classroom setting with practical skill practice on manikins and clients. Students will be given an overall review of theory regarding preparation for taking their State Board of Cosmetology Written Exam.

# PROGRAM OF STUDY AESTHETICS

**Major: Aesthetics** 

Diploma Program: Aesthetics

Clock Hours: 720

Time: 7.5 months
30 weeks

**Objective:** This program provides the student with a foundation of skills and knowledge needed in the areas of facials and skin care, facial treatments with devices, makeup application, and hair removal services. Training will include both classroom and hands-on experience, provided through practice on models and guests in the oncampus salon. In addition, courses emphasize a strong foundation of safety, professional work habits, and business skills in order to prepare learners for the State Board Examination and employment as an entry-level Esthetician position in a salon or spa.

Course Number	Course Name	Theory Hours	Lab Hours	Total Hours
CCR-100	College and Career Readiness	20	100	120
AES-100	Basic Aesthetics	20	160	180
AES-102	Theory and Clinical Applications I	18	162	180
AES-103	Theory and Clinical Applications II	18	162	180
AES-104	State Board Preparation	15	45	60

Total Clock Hours 720

Course Schedule		
Course Number	<u>Day Students</u>	Night Students
CCR-100	Tuesday-Friday 9:00am - 2:00pm	Tuesday-Friday 5pm-10pm
All Other Classes	Tuesday – Saturday 8:00am-2:30am	Monday – Friday 3:30pm-10:00pm

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Course numbers and sequences are listed here for reference only. The actual delivery sequence of courses contained in this program may vary depending on individual campus scheduling

### **Aesthetics Course Descriptions**

## CCR-100 College and Career Readiness Total Hours: 120

Prerequisite(s): None

This course is designed to prepare students for Career Training Success. It will introduce skills to prepare students for personal growth and success in their career. Emphasis will be placed on aiding students in the development of a variety of soft skills necessary for success in their career field and classroom interactions to include Stress Management, Effective Study Skills, Time Management, Leadership Development, Team Building, Financial Literacy, Effective Communication Skills, Diversity and Conflict Resolution, Career Readiness and Overcoming Road Blocks to Success. Students will also participate in activities to help develop the necessary skills to cope with and manage common obstacles that may arise in the workplace. Upon successful completion of this course, students will be ready to begin their educational journey in their chosen program feeling confident and prepared to engage in the classroom and lab setting.

#### **AES-100 Basic Aesthetics**

Total Hours: 180

Prerequisite: CCR-100

This course is designed to provide the student with knowledge and skills in the areas of basic skincare, dermanalysis, and facial manipulation. Demonstrations and workshops refine skills and build confidence, while theoretical understanding is increased through a structured classroom environment. Additionally, the student will learn hair removal techniques, makeup theory and application, business building skills, client services strategies, and state safety and sanitation requirements.

## AES-102 Theory and Clinical Applications I Total Hours: 180

Prerequisite: CCR-100, AES-100

Students will practice basic and intermediate skills learned in the classroom and lab setting on the salon floor with clients. Students will learn basic communication skills, guidelines for effectively recommending products and services, and wellness therapies.

## AES-103 Theory and Clinical Applications II Total Hours: 180

Prerequisite: CCR-100, AES-100, AES-102

Students will practice basic and intermediate skills learned in the classroom and lab setting on the salon floor with clients. Students will learn about chemical exfoliation, microdermabrasion, and business aspects of the salon/spa including goal setting.

# AES-104 State Board Preparation Total Hours: 60

Prerequisite: CCR-100, AES-100, AES-102, AES-103
This course will prepare students to sit for their State
Board licensing exam. Students will review content
covered in previous classes focusing on the areas that

apply to the State Board Written and Practical Exams.

# PROGRAM OF STUDY NAIL TECHNOLOGY

**Major: Nail Technology** 

**Diploma Program:** Nail Technology **Clock Hours:** 720

Time: 7.5 months
30 weeks

**Objective:** This program provides the student with a foundation of skills and knowledge needed in the areas of manicuring and pedicuring, nail enhancements, and nail art. Training will include both classroom and hands-on experience, provided through practice on models and guests in the on-campus salon. In addition, courses emphasize a strong foundation of safety, professional work habits, and business skills in order to prepare learners for the State Board Examination and employment as an entry-level Nail Technician position in a salon or spa.

Course	Course	Theory	Lab	Total
Number	Name	Hours	Hours	Hours
CCR-100	College and Career Readiness	20	100	120
NLT-100	Basic Nail Technology	20	160	180
NLT-102	Theory and Clinical Applications I	18	162	180
NLT-103	Theory and Clinical Applications II	18	162	180
NLT-104	State Board Preparation	15	45	60

Total Clock Hours 720

Course Schedule					
Course Number	Day Students	Night Students			
CCR-100	Tuesday-Friday 9:00am - 2:00pm	Tuesday-Friday 5pm-10pm			
All Other Classes	Tuesday – Saturday 8:00am-2:30am	Monday – Friday 3:30pm-10:00pm			

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Course numbers and sequences are listed here for reference only The actual delivery sequence of courses contained in this program may vary depending on individual campus scheduling

### **Nail Technology Course Descriptions**

### CCR-100 College and Career Readiness Total Hours: 120

Prerequisite(s): None

This course is designed to prepare students for Career Training Success. It will introduce skills to prepare students for personal growth and success in their career. Emphasis will be placed on aiding students in the development of a variety of soft skills necessary for success in their career field and classroom interactions to include Stress Management, Effective Study Skills, Time Management, Leadership Development, Team Building, Financial Literacy, Effective Communication Skills, Diversity and Conflict Resolution, Career Readiness and Overcoming Road Blocks to Success. Students will also participate in activities to help develop the necessary skills to cope with and manage common obstacles that may arise in the workplace. Upon successful completion of this course, students will be ready to begin their educational journey in their chosen program feeling confident and prepared to engage in the classroom and lab setting.

#### **NLT-100 Basic Nail Technology**

**Total Hours: 180** *Prerequisite: CCR-100* 

This course is designed as an introduction to Nail Technology. The student will learn the basic fundamentals of nail technology, skin infection control and safety standards designed to protect themselves and their clients. Students will learn natural nail services where they will learn the steps of the basic manicure and pedicure. Students will also learn the fundamentals of artificial nail systems and procedures, including services such as artificial nail prep, sculptured nails, and tips with acrylic. Students will also be instructed on the maintenance timelines for these various nail services.

# NLT-102 Theory and Clinical Applications I Total Hours: 180

Prerequisite: CCR-100, NLT-100

Students will practice basic and intermediate skills learned in the classroom and lab setting on the salon floor with clients. Students will learn gel polish applications, gel overlay skills, hard gel overlay with tips and hard gel maintenance. Students will also learn about basic communication, communicating with confidence, and client-centered experience.

## NLT-103 Theory and Clinical Applications II Total Hours: 180

Prerequisite: CCR-100, NLT-100, NLT-102

Students will practice basic and intermediate skills learned in the classroom and lab setting on the salon floor with clients. Students will learn gel polish applications, gel overlay skills, hard gel overlay with tips and hard gel maintenance. Students will also learn about basic communication, communicating with confidence, and client-centered experience.

#### **NLT-104 State Board Preparation**

**Total Hours: 60** 

Prerequisite: CCR-100, NLT-100, NLT-102, NLT-103
This course will prepare students to sit for their State
Board licensing exam. Students will review content
covered in previous classes focusing on the areas that
apply to the State Board Written and Practical Exams.